

Board Minutes of November 19, 2008 Regular Meeting of the Board of Directors of the St. Vrain Sanitation District

Attendance:

Directors: Brad Hagen, Reggie Golden, Wesley LaVanchy, Wayne Ramey, Gary Cope-present by phone
Staff: Eric Doering, Jon Peterson, Doug Wertin, Rob Fleck, Kim Castonguay, Tara Lloyd, Dick Lyons-Attorney
Public: Ron Douglas-Tenant Dacono Sanitation Building

Call to Order: The meeting was called to order at 9:04am
Additions or Deletions to the Agenda: None

Consent Agenda - 9:05am

Gary Cope called into the Board meeting at 9:05am

Brad Hagen asked the Board whether the meeting minutes where suppose to only reflect on the motions taken or if the discussion items should be included also. Dick Lyons stated that legally the minutes have to accurately reflect all formal actions taken by the Board and need not to include the "he said, she said". The Board meeting minutes should only reflect what the Board did. They should also end with the action that was taken by the Board such as closure on the discussion.

The Board discussed the contract for the Dacono Building. Brad Hagen and Wes LaVanchy both agreed that the term of the lease should have a limitation or a deadline of two years. Dick Lyons stated that the lease would automatically expire in one year. The Tenant/Board will then have the option of renewing for one more year but not more than two years. Ron Douglas said that he is working on purchasing the building as fast as possible and plans to have it paid off in two years.

Brad Hagen made a motion to approve the consent agenda. Wes LaVanchy seconded it. **Approved**

Public Hearing - 9:13am

Wayne Ramey made a motion to open the public hearing on certification of liens of delinquent accounts. Wes LaVanchy seconded it. **Approved**

There were no comments from the public.

The Board discussed the certification of Liens of Delinquent Accounts-Resolution 2008-11.

Brad Hagen made a motion to approve Resolution 2008-11. Wayne Ramey seconded it. **Approved**

Wes LaVanchy moved to open the public hearing at 9:18am for any comments on the 2009 budget proposal. There were no comments from the public. Brad Hagen closed the public hearing at 9:19am.

The staff will bring the final budget to the Board on December 10, 2008.

Executive Session - 9:20am

Brad Hagen moved to go into an executive session pursuant to section 24-6-402(4)(f) for purposes of discussing a personnel matter and contract matter.

The executive session ended at 9:53am

Treatment Plant - 9:55am

Staff and Board discussed the UV system proposal upgrade for the Treatment Plant. Reggie Golden asked Doug Wertin if the UV system was useable when the Treatment Plant is upgraded. Mr. Wertin said yes. Wayne Ramey asked if the pipe going into the plant can handle 5 MGD's. Mr. Wertin said that he asked Josh Cook from TEC and he said yes.

Wayne Ramey will recuse himself from any further conversations about Trojan UV System.

Doug Wertin explained to the Board that the cost for the installation of the UV system was not included in the proposal. Staff will adjust to a total of approximately \$300,000 in the capital improvement projects for the 2009 budget.

Reggie Golden moved to approve proposal 2 for \$256,000 for the Trojan 3000 plus. Wes LaVanchy seconded it. **Approved** The motion passed with one abstention.

Brad Hagen directed staff to do the bare minimal amount of work to the Plant 2 site in order to get the remediation approval from the state. Reggie Golden directed staff to get more bids for the remediation of the plant 2 site.

The Board directed staff to send an RFP to various selected engineering firms to bid on the process for design for the Treatment Plant upgrade. The bid must be consistent with the master plan and include cost savings to the

District. Wayne Ramey will email staff RFP spreadsheets that they can use. Staff will work on RFP and getting it out to the engineering firms.

Collection Department - 10:21am

Rob Fleck went through his staff report with the Board and talked about the options for repairing the 3 pipes going into plant 2. Reggie Golden suggested doing a cost comparison on the two options of either tearing out the lines or repairing them.

Brad Hagen stated to John Donnelly from CDS that he needs to satisfy the staff on the engineering charges and work closely with them. The staff needs to bring the recommendation back to the Board at the December or January Board meeting.

Administration - 10:42am

Eric Doering went over his District Managers report with the Board. Mr. Doering also updated the Board on the temporary staff person-Elizabeth Csotty.

Finance - 10:45am

Jon Peterson went over his staff report with the Board. He mentioned that the new billing system should be live on January 1, 2008. The billing won't go out on time due to training of the new billing software.

Staff will bring back to the Board the TA line interceptor surcharge Resolution when the bid numbers are more final and accurate.

Staff will bring back the investment policy in December.

Board Meeting adjourned at 10:50am

Recording Secretary

Board Secretary

Date

Date