



**St. Vrain Sanitation District
Minutes of December 7, 2022
Regular Board Meeting**

Attendance -

Board Members present: Dan March, Josh Cook, Chris Kampmann, Ryan Freeman, and Glen LaVanchy.

Staff: Robert Fleck, Jon Peterson, Penny DeMille, Dave Cross, Paul Bremser, and Catherine Tallerico of Lyons and Gaddis.

Absent: Heidi Hurtado.

Presenters: Sean Timmins and Jon Edwards - Archer Western

Call to order - 9:25 a.m.

The board meeting was called to order by Board President, Mr. March, and the pledge of allegiance was recited.

Public invited to be heard - none.

Additions or deletions to the agenda - none.

Staff Introductions Alex Arnold, Pretreatment Coordinator, and Nathan Swartzbaugh, District Inspector.

Public Hearings - 9:35 a.m.

Mr. March opened a public hearing at 9:35 a.m. regarding Resolution 2022-07, adopting the 2023 Budget and appropriating funds.

There were no members of the public in attendance, and Mr. March closed the public hearing at 9:36 a.m.

Mr. March opened a public hearing at 9:37 a.m. for Resolution 2022-08, setting the Mill Levies.

Mr. March closed the public hearing at 9:38 a. m.



Mr. LaVanchy made a motion to approve Resolution 2022-07, adopting the 2023 Budget and appropriation of funds. Mr. Cook seconded. The motion passed unanimously. **Approved**

Mr. Cook made a motion to approve Resolution 2022-08, setting the Mill Levies. Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

Consent Agenda - 9:40 a.m.

Consent Agenda included the following:

Approval of November Board Meeting Minutes

Financial Reports for November 2022.

Mr. LaVanchy moved to approve the consent agenda, and Mr. Cook seconded. The motion passed unanimously. **Approved**

Presentations/Staff Reports - 9:42 a.m.

Mr. Timmons provided the Board with a progress report on safety, quality updates, and information on work in progress regarding the plant expansion project.

Mr. Fleck presented the Board with updated Tap/SFE graphs for growth.

The Board provided Mr. Peterson with direction on selecting an audit company for 2023. Two proposals were received.

Action Items - none.

Other Business - 10:05 a.m.

Mr. Fleck provided an update to the Board on the District's insurance coverage regarding employees responding to on-call; there is no need to make changes at this time.

Executive Session - 10:10 a.m.

Mr. March moved to go into an executive session pursuant to Section 24-6-402(4) (a) for purposes of discussing the possible purchase of a future plant site; and Section 24-6-402(4)(f) C.R.S. for the purposes of discussing a personnel matter regarding the review of District Manager Rob Fleck.

Mr. March made a motion to exit the executive session at 11:07 a.m. Mr. LaVanchy seconded the motion. The motion passed unanimously. **Approved.**



Mr. March made a motion to make an offer to the landowner for the property of the future plant site, as discussed, not to exceed their asking price. Mr. LaVanchy seconded the motion. Mr. Cook opposed the motion. The motion passed 4 votes in favor and 1 against. **Approved.**

Mr. Cook made a motion to increase Mr. Fleck’s salary by 8% and extend his contract for another year. Mr. LaVanchy seconded the motion. The motion passed unanimously. **Approved.**

Mr. Fleck provided the Board with information regarding the purchase of the new admin office land. The infrastructure is still not complete delaying the purchase yet again.

Mr. Kampmann made a motion to adjourn at 11:28 p.m. Mr. Cook Seconded. **Adjourned**

Recording Secretary

Board Secretary

Date

Date



MINUTES OF EXECUTIVE SESSION

Regarding the executive session referred to in the Minutes of the regular meeting of the St. Vrain Sanitation District's Board of Directors on December 7, 2022, it was duly moved and seconded that the Board enter into an executive session Section 24-6-402(4)(a), for the purposes of discussing the possible purchase of a future plant site; Section 24-6-402(4)(f) C.R.S. for the purposes of discussing a personnel matter regarding the 2022 performance review of the District Manager.

The motion carried unanimously, and the Board entered into an executive session from 10:10 a.m. to 11:07 a.m. The Board took no action during the executive session.

CERTIFICATION BY REGISTERED ATTORNEY

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to the issues set forth above and that all such communications were privileged or confidential under applicable Colorado law and Supreme Court rules.

A handwritten signature in blue ink that reads 'Catherine A. Tallerico'.

Catherine A. Tallerico

CERTIFICATION BY BOARD PRESIDENT

I hereby certify that I served as chairperson of the executive session of the Board of Directors held on December 7, 2022, and that the session involved discussing the possible purchase of a future plant site and discussing a personnel matter regarding the 2022 performance review of the District Manager.

President and Chair